

Terms and Conditions

TIMING

- School Time: 9:00 am-4:00pm
- The van will move in between 4:00-4:05 PM from the school, so we request walk-in parents to pick up after 4:00 to avoid rush during van time. No child will be handed over before that unless there is an emergency.
- School visiting hours: 3:30-4:30 pm on working days. Please make an appointment prior to meeting the Principal, School Manager, Coordinator, School Nurse or Teachers.

TUITION FEES

- Tuition fees will be charged for 12 months, even if the child does not attend the classes in between for any reasons possible.
- Fee must be paid by the 10th of every Nepali month to avoid any late fee charges.
- If you have paid online, do share the screenshot of it via viber to the account department.
- There will be an increment of 10%-15% every year with respect to the inflation rate.

COMMUNICATION

- Communication will be done through viber/Google workspace/School's app (veda app)/School diary/call.
- Please call or message the teachers at the given time if needed (8:30-9:00 am, 3:30-4:30 pm). You can even meet the concerned person at this time with prior appointment. Let's all respect the private time of everyone.
- Do check and sign the school diary every day.
- It is compulsory for all the parents to send a leave note in the school's app rather than informing through phone calls or messages.
- Parents are requested to attend PTMs compulsorily to get an update about your child's performance and behavior.

FOOD

- All the children will be given the same food as mentioned in our school's meal plan. No special request will be entertained unless in extreme conditions.
- Any food allergies should be mentioned in the admission form or should be informed at the reception.
- Meal plans are revised after every three months.
- Charges for meals (breakfast, lunch and snacks) will be applicable for 12 months.

SHUTTLE SERVICE

- Parents are requested to be at the van stop on time at the time of pick and drop, to avoid delay. Vehicles will not wait for more than 3 mins.
- If you want to pick up your child before home time or will be picked by someone other than the parents, you are requested to inform the reception, as we don't handover any child to strangers.
- Please inform the van attendant if your child is not attending the school.
- Please do not ask the van attendees to convey any message to the concerned teacher/management; instead call directly the reception.
- Van pick up and drop will not be changed. Location will be the same as mentioned during the admission time unless in extreme conditions.
- Shuttle service charge will be applicable for 12 months.

PROHIBITED ITEMS

- Cakes, sweets and gifts are not allowed in the school premises.
- Children are not allowed to wear any kind of valuable jewelry, due to safety reasons. In case of loss or damage, the school shall not be responsible.

SECURITY DEPOSIT

Please note that the security deposit will be refunded only after the child completes the SEE. Security deposit must be claimed via email info@eschhauni.edu.np within a month the child leaves the school. For the same, clearance slip from the account section is mandatory. Security deposit amount can be collected when called by the accounts department.

Note: The report card, certificate and necessary documents must be collected at the same academic session. The school will not be liable for any loss or damage.

I have read and understood the terms and conditions and will abide by it for the smooth operation of the school.

Name of the Child

Name of the Parent

Class

Signature of the Parent

Welcome to Euro School Chhauni



A: Kimdol Marg, Chhauni, Kathmandu | T: 977-1-5902952, 5902968 | E: info@eschhauni.edu.np | W: www.eschhauni.edu.np



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Photo

No:

Application for Admission (भर्ना आवेदन फाराम)

All information Provided will be kept highly Confidential.
तपाईंले दिनुभएको सम्पूर्ण जानकारीहरू गोपनीयताका साथ राखिने छ।

Full Name of the Applicant
आवेदकको पूरा नाम

Gender Male(पुरुष) Female(महिला) Nationality राष्ट्रियता Blood Group रक्त समूह

Date of Birth (BS) Y M D Date of Birth(AD) D M Y Class
जन्म मिति वि.सं. जन्म मिति ई.स. कक्षा

Birthplace
जन्मस्थान

Father's Name
बुबाको नाम

Mother's Name
आमाको नाम

Permanent Address
स्थायी ठेगाना

Recent Address
हालको ठेगाना

Phone फोन Mobile मोबाईल

Name of child's Previous School पूर्व अध्ययन गरेको विद्यालयको नाम	Grades Attended कक्षा	Year(s) Attended वर्ष
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

How did you know/ hear about Euro School Chhaunui? Who recommended this school to you?

तपाईंले पुरो स्कुलको बारेमा कसरी थाहा पाउनु भयो ? तपाईंलाई यस स्कुलको बारेमा कसले सिफारिश गर्नु भयो

Has your child ever received professional psychological or psychiatric counselling?

के तपाईंको बच्चा पेशागत मनोवैज्ञानिक परामर्श लिनुभएको छ ?

Other information about your child that would be helpful to the school.

तपाईंको बच्चाको बारेमा विद्यालयलाई सहयोग हुने कुनै जानकारी भएमा उल्लेख गर्नु होला ।

Child's siblings (तपाईंको बच्चाको आफ्नै दाजु दिदी, माई बहिनीको विवरण)

Name नाम	Age उमेर	Class कक्षा	School विद्यालय

PARENT/GUARDIAN DETAILS (अभिभावकको विवरण)

Father's Educational Qualification

बुबाको शैक्षिक योग्यता

Occupation

पेशा

Employed Organization

कार्यरत संस्थाको नाम

Address

ठेगाना

Contact Number

सम्पर्क फोन

Mobile

मोबाईल

Mother's Educational Qualification

आमाको शैक्षिक योग्यता

Occupation

पेशा

Employed Organization

कार्यरत संस्थाको नाम

Address

ठेगाना

Contact Number

सम्पर्क फोन

Mobile

मोबाईल

Marital status of Parents:

Married

Unmarried

Separated

Others

अभिभावकको वैवाहिक अवस्था:

विवाहित

अविवाहित

सम्बन्ध बिच्छेद

अन्य

Please state briefly the reasons to enroll your child in Euro School Chhauni.

तपाईंको बच्चा पुरो स्कुलमा मर्ना गर्नुको कारण लेख्नुहोस् ।

What contribution do you expect for holistic development to your child from this school?

तपाईंको बच्चाको सर्वांगीण विकासको लागि यस विद्यालयबाट कस्तो अपेक्षा राख्नु भएको छ ?

Please list your child's special strengths, capabilities, talents and enthusiam.

तपाईंको बच्चाको विशेष दक्षता, क्षमता, प्रतिभा र उत्साहहरु के-के हुन् ? उल्लेख गर्नुहोला ।

Does your child take any special classes outside of school? Please mention them.

के तपाईंको बच्चाको बाहिर कुनै विशेष कला लिदै हुनुहुन्छ ? छ भने उल्लेख गर्नुहोला ।

How is your child's health? Is there any special attention needed?

तपाईंको बच्चाको स्वास्थ्य अवस्था कस्तो छ? कुनै समस्या छ कि ?

Does your child have any allergies or is under regular medication?

के तपाईंको बच्चालाई कुनै किसिमको एलर्जी अथवा नियमित रूपमा कुनै औषधी दिनुभएको छ ?

How could you contribute towards the school's education programme?

तपाईंले विद्यालयको शैक्षिक कार्यक्रमलाई अढै राख्ने बनाउन कसरी सहयोग पुर्याउन सक्नु हुन्छ ?

Who takes care of your child when you are not at home?

तपाईं घरमा नभएको बेलामा बच्चाको रेखदेख कसले गर्ने गरेको छ ?

If my child is accepted, and I decide to enrol him/her, I agree to abide by the rules and regulations of this institution.

यदि मेरो बच्चा छनोट भएर मर्ना भएमा यस विद्यालयको नीति, नियमहरु पालना गर्न म मञ्जूर छु ।

Signature

हस्ताक्षर

Date

मिति

Parent's Name

अभिभावकको नाम

Email

Signature

हस्ताक्षर

DECLARATION

I confirm that, to the best of my knowledge, the information provided in the form is correct, i have understood and agree to abide by all school rules including school discipline, inter-school/city transfers and tuition fee payment and refunds, i also acknowledge that while the school does its best to ensure the safety of each child's life, health and property, the school cannot be held responsible for any damage to these.

Signatory's Name:

Date:

Signatory's Relation with the child:

Signature of Parent/Guardian_____

ADMISSION PROCEDURE

1. The completed admission form along with the copies of birth and health certificates. 2 passport-size photographs of the child and 2 each of parents must be submitted to the school office

2. After the admission form has been processed, a date is given for applicant's assessment and interview of the child along with his/her parents. The applicant child will also have to go through a level test.

3. Parents are informed of the outcome within three days of the level test date. If a place is offered, the child's admission/enrolment must be confirmed and all the necessary fee payments must be made within 3 days of date of offer. If, within three days, enrolment is not confirmed, the child's place is offered to another candidate.

FOR OFFICIAL USE ONLY

Form Checked By _____

Birth Certificate Provided

Yes

No

Photograph Provided

Yes

No

Transfer Certificate

Yes

No

Level Test

Pass

Fail

Date:

Acceptance

A

Not Qualified

NQ

Waiting

W

Reason of the non- acceptance

Registration Fee Paid on:	
Cash	
Cheque No.:	
Security Deposit (One Time)*	
Admission Fees/ Registration (One Time)*	
Annual and resources Fees: Activity Fees	
Monthly Tuition fees	
Swimming	
Food	
Transportation	
Total	

Parent Interviewed By:_____

Signature of Accountant:_____

Signature of Head of School:_____